

March 12 – 13, 2024

CHC Boot Camp: Foundations for Billing & Revenue Cycle Managers

PRESENTER: Rebekah Wallace Pardeck, CMPE, CPC®, CPCO™, President, Achieve Revenue Management

TRAINING DESCRIPTION:

Join Achieve Revenue Management and Forvis Mazars as we team up for a two-day virtual training event focused on management concepts for a health center billing department. To help refine your CHC billing knowledge and skill, the course will cover various topics, including compliance, revenue cycle management, training programs, and insurance contract considerations.

This session will include time for interaction and networking, so attendees should be prepared to participate.

DATE: March 12 - 13, 2025. 11:00am – 4:30pm ET

LOCATION: Virtual Conference, Zoom

LEARNING OBJECTIVES: Upon completion of this program, participants will be able to:

- Identify benchmarks and key performance indicators.
- Employ management strategies.
- Organize a billing department training program.
- Evaluate insurance contract components.

CONTINUING EDUCATION: Up to 11.0 AAPC CEUs. This program meets AAPC guidelines for 11.0 CEUs.

Can be split between Core A, CPCO and CPMA for continuing education units.

*This program meets prior approval of AAPC for continuing education hours. Granting of prior approval in no way constitutes endorsement by AAPC of the program content of the program sponsor.

SUGGESTED AUDIENCE: CHC CFOs, revenue cycle directors, billing and/or coding professionals and managers, and clinic or office managers

ADVANCED PREPARATION: None

DELIVERY METHOD: Virtual Conference

PROGRAM LEVEL: Intermediate

PREREQUISITES: Attendees should have experience or knowledge level comparable to CHC revenue cycle directors, billing and/or coding managers, and clinic or office managers.

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AGENDA:

DAY 1	Wednesday, March 12 11:00 a.m.–4:30 p.m. ET
Welcome & Introductions	
Roles & responsibilities of successful billing managers	
Billing department structure & staffing	
Denial monitoring & management	
Billing department structure & staffing	

DAY 2	Thursday, March 13 11:00 a.m.–4:30 p.m. ET
Policy and procedure development	
Billing department training program development	
Compliance activities	
Key performance indicators (KPIs)	
Wrap up, Q&A	

Times are in Eastern (ET). Agenda is tentative and subject to change.